

The College of Nursing has established, implemented and maintains a student complaint procedure that affords the complainants with fundamental procedural due process. In accordance with the Commission on Collegiate Nursing Education (CCNE) and good academic conduct, our college has developed the following policies and procedures. The student may submit a written complaint to any of the following College administrators: Dean, South Jordan Campus Dean, Associate Dean of Academic & Student Affairs, Assistant Dean of Curriculum & Assessment and/or Directors. A student may also submit a written complaint to a student class officer (e.g., class president, vice president) or anonymously place the complaint in a secure box located in the student commons. The Student Affairs committee will formally investigate a student's written complaint. If the complaint involves a member of the Student Affairs Committee, the member will recuse him or herself. If the complaint involves the Dean or South Jordan Campus Dean, the Chancellor of the Henderson, Nevada campus will assume responsibility for leading the investigation. The Chairperson of the Student Affairs committee will share the results of this investigation with the other Deans and Directors. The Dean and/or South Jordan Campus Dean will review this report and determine if the complaint requires a formal intervention. All written complaints will be kept in a confidential, secured file in the appropriate Dean's office.